

VILLAGE OF WINNECONNE
30 S 1st Street, Winneconne, WI 54986

PERSONNEL & FINANCE MEETING MINUTES

June 10, 2024

2:03 p.m.

Personnel & Finance Committee meeting was called to order at 2:00 pm by Trustee Brenda Kubasta, Chair

Roll Call: Trustees Steve Foster, Paul Olson & Brenda Kubasta were present.

Public Participation: L. Hulbert shared her thoughts on agenda items.

Communications: None

Approve Minutes: Motion by Trustee Olson, seconded by Trustee Foster to approve the May 7, 2024 minutes, all Ayes.

Old Business:

- Various financial reports were discussed, a PowerPoint presentation containing Treasurer Schoenberger's insights to the general fund and details on budget to actuals for the various funds. Very helpful.
- Administrator Fuller shared updates and information on the following topics:
 - Audit – end of next week
 - 5-year plan & budget – by department workbooks next week
 - Bristol Morgan proposal – removed from the table
 - 2023 deficit reconciliation – once Audit has been completed
 - 2024 Policy Manual – Attorney Chad Wade provided legal recommendations and insights to the current policy
 - Fee Committee – needs to start with Department heads
 - Pfefferle - Village commercial property – no update
 - Health insurance – Administrator Fuller and Chief of Police are working on the health insurance
- ARPA update – still waiting on AIT invoice to reconcile balance, still waiting to receive \$324K that was awarded

New Business:

- Discussion on 5th Officer, this is on the agenda for the next board meeting
- SRO Contract – Tabled as we have not received the contract yet.
- Wetland Delineation property expired – still need to contact the DNR

Follow-up/Next meeting

- 2023 deficit reconciliation – Trustee Foster asked we get time with department heads to understand overages at our next meeting.

Confirm the next meeting date: Monday, July 9th @ 9:00 am

Meeting Adjourned: Motion by Trustee Olson, seconded by Trustee Foster to adjourn at 4:23 pm, all Ayes.

Village of Winneconne Approved 7/10/2024

Attest: *Brenda Kubasta*

Brenda Kubasta, Chairperson